



# Starting at NCI & Arrival Form Guide

**Due to Covid-19, the Irish Government has introduced protocols to ensure the safe arrival of all international students to Ireland for the new academic year.**

The protocols apply to all international students and they apply to all Colleges and Universities in Ireland.

They require that international students must:

- not travel to Ireland if they test positive for Covid-19 or have any symptoms, 14 days prior to their travel date.
- inform their college when they will enter Ireland by completing an arrival form that confirms their flight and accommodation details.
- confirm that they have suitable accommodation to restrict their movement for 14 days on arrival.
- not use public transport to travel to their accommodation.

## Starting at NCI & Arrival Form

All International Students entering Ireland must complete the [Starting at NCI & Arrival Form](#). This ensures that important tasks are completed such as:

1. Students are registered for their course.
2. Airport Pick Up is arranged.
3. Port of Entry Letter is issued.
4. Welcome meeting is scheduled for the student.

## Pre-Arrival Health Check Survey

For 'up to' 14 days prior to entering Ireland all international students must complete the pre-arrival [Health Check Survey](#).

If a student develops any COVID-19 symptoms 14 days prior to their planned journey to Ireland, they should not travel and must re-arrange their flight.

## Port of Entry Letter

All international students must produce a Port of Entry letter to immigration. This letter can only be emailed to students when they complete the Starting at NCI & Arrival Form. Students can expect to receive the letter two days prior to their arrival.

## Passenger Locator Form

Everyone travelling to Ireland must complete a “passenger locator” form

<https://www2.hse.ie/file-library/coronavirus/covid-19-passenger-locator-form.pdf>

## NCI Airport Shuttle Service

The NCI Airport Shuttle service is available to new incoming students. The service is free of charge and drivers will meet students at the airport and will drop them directly to their accommodation in Dublin.

This is a shared taxi service and drivers will meet government guidelines for social distancing in all cars.

The driver details including their name, photo and contact number will be emailed to students two days prior to their arrival.

Students must give at least 5 working days notice to arrange the NCI Airport Shuttle service.

## Restricting movements on arrival

Students are required to follow HSE guidelines and to restrict their movements for 14 days on arrival.

Government guidelines on “[restricting your movements](#)” and “[self isolation](#)” are available online. The guidelines can change so student should regularly check for the most up to date information.

When completing the Starting at NCI & Arrival Form, Students must declare that their accommodation is suitable to restrict their movements. Students who do not declare their accommodation is suitable, will not be issued the Port of Entry letter.

Accommodation deemed suitable by Irish authorities to limit contact with others must provide:

- Private Bedroom.
- Ideally a private bathroom.
- The ability to have no contact with other housemates.
- Enough kitchen utensils for each tenant.
- Must avoid sharing the kitchen/common room with others at the same time.
- Must have an appropriate cleaning regime to clean all shared surfaces.
- Possibility to distance from others by 2 metres.
- Accommodation that is NOT suitable is sharing a bedroom or sleeping on friend's couch for example.

## Post Arrival Health Check Survey

For 14 days post arrival international students must complete [a post-arrival Health Check Survey](#) every day for 14 days. Students who develop COVID-19 symptoms must isolate immediately and contact the NCI medical centre.