APPLICATION FOR RECOGNITION OF PRIOR EXPERIENTIAL LEARNING (RPEL)

General Guidelines

Recognition of Prior Experiential Learning (RPEL) is the process that can allow you to gain admission to a programme or to gain exemptions from some parts of a programme based on you providing evidence of learning you achieved through your life experiences in a workplace or community setting.

By completing this portfolio you will be providing assessors with evidence of learning gained from experience.

There are two key words that you need to keep in mind, experience and evidence.

In describing your experience focus on what you have done – activities, projects, interactions, processes and achievements.

Please provide evidence to support your application (for example, duties of your role, documents you have worked on or written, technologies you can use).

In providing these details you should make it clear what you have contributed to. You can attach additional documents to this form and refer these in your responses.

It is usually not necessary or advisable to provide information that is sensitive or confidential to your employer.

Application Information

Family Name/Surname

First Name

Course(s) that you are applying for
(Advanced Entry only)

Title: Level:

Title: Level:

Title: Level:

RPEL Application Type   Advanced Entry   Module Exemptions

Application ref no. (if applicable)

In this first section, please give a detailed overview of your learning experiences that you feel are relevant to your application. Your work experiences (or equivalent experiences) are to be presented in chronological order. When completing this section, refer to your overall learning and development, rather than solely an outline of your role(s).

· You may attach further documentation as evidence to support your application.

Please provide details of your work experience which you feel are relevant to this Application

Work Experience (Between 500 – 800 words depending on experiences)

Please provide details of the overall knowledge and skills gained through your work experience.

knowledge and Skills (400 - 500 words)

Please provide details of your key achievements (such as awards, prizes, publications) and what you have learned from these achievements.

Key Achievements (200 – 500 words)

Section 2: Module Learning Outcomes

In this second section, you will map your learning experiences to specific learning outcomes from an approved module/modules in NCI.

Learning outcomes are statements that specify what learners will know or be able to do as a result of a learning activity.

Programmes are composed of individual modules and the stated learning outcomes of these modules are seen as the basic levels of learning. Learning outcomes describe the kinds of skills, competencies and knowledge a graduate of a particular programme of study is expected to have acquired.

In the tables below, indicate how your combination of professional experience and other life experiences have facilitated the achievement of the module(s) learning outcomes proposed.

The learning outcomes for the relevant module(s) can be provided to you in advance of completing this section.

Please note that you must provide evidence for the learning you describe for each learning outcome. Typically, evidence can come in many forms such as example reports, training events attended, references from employers, websites designed etc.

Evidence you provide may be used multiple times to showcase your learning across multiple outcomes and/or modules, where appropriate.

Description:

Module Name: **Level (e.g., 6, 7,**

Type the first learning outcome here:	How have you achieved this learning outcome? (100 words)
Type the second learning outcome here:	How have you achieved this learning outcome? (100 words)
Type the third learning outcome here:	How have you achieved this learning outcome? (100 words)
Type the fourth learning outcome here:	How have you achieved this learning outcome? (100 words)
Type the fifth learning outcome here:	How have you achieved this learning outcome? (100 words)
Type the sixth learning outcome here:	How have you achieved this learning outcome? (100 words)

(If requesting exemption for more than one module, please copy the above table as necessary. Please note that the number of learning outcomes per module can differ.)

Supporting Documentation
Please list the documentation you attach to support this application (for example, CV, evidence of completed projects and achievements).

1.
2.
3.
4.
5.
6.

Data Protection Notice
Any personal data provided to the National College of Ireland ("NCI"), through or in connection this application form will be processed by NCI as data controller for the purposes of assessing your application and, if the application is successful, for related student administration.
For further information on how the NCI uses your personal data and in relation your data protection rights and how to contact the NCI data protection officer, please refer to the NCI Data Privacy Statement, which is available at https://www.ncirl.ie/Legal/Privacy

I have read the above statement on Data Protection

Yes   No

Applicant Declaration
The information given in this form and attachments is true and factually correct. I understand that NCI may verify the information I have provided, e.g. by contacting a previous institution or referee included as part of my application.

Applicant checklist
Please note that in order for your application to be processed, indicate which of the following applies to you:

I have attended an RPEL Workshop Onsite/Online in NCI.

Yes   No

I have liaised with an NCI RPEL Mentor via email/over the phone in order to produce this RPEL portfolio.

Yes   No

I have watched the video supports on the NCI's webpage to understand what I need to do in order to complete this RPEL portfolio.

Yes   No

Applicant's signature: Date: