

Sparkhire- One Way interview

Congratulations on reaching the next step in the application process.

The Sparkhire interview is a great way for you to demonstrate your knowledge in the area that you are applying for.

The Course Director will review your Sparkhire Interview once completed and the Springboard Office will be in touch with the decision.

This training manual is a guide to prepare you for your one-way interview. You will have practice interview questions before the interview begins which will test your camera and your microphone. It is mandatory that you read this manual before you begin your interview.

Some important tips before you start!

- When doing the interview from a **desktop/laptop computer**, you'll need webcam and microphone capabilities along with the **Google Chrome Web Browser**. Please note that Google Chrome is the recommended web browser (even on a Mac).
- 1. If you are concerned about your wifi connection, we recommend that users download and use the **Sparkhire Mobile App** <https://www.sparkhire.com/mobile-app> (Open email on your mobile and click on the test link that we sent you and proceed to 'Go to your interview', this will then give you the option to download the Sparkhire app)
- For technical support, please visit the Sparkhire Help Centre below.
<https://support.sparkhire.com/hc/en-us/categories/204447068-Candidates>
- For all other technical issues, please contact the Sparkhire support team via email on: support@sparkhire.com
- Question Formatting – if you have any issues reading a particular question this could be due to your browser being zoomed in. Zooming out (hold Ctrl and scroll down on the mouse) will allow the question to display unobstructed.

Don't be nervous and NCI wish you the best of luck.

Kindest Regards

The Springboard Team



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Preparing for your interview

1. Understanding what a one-way interview is; A one-way interview is where interviewers request applicants to record video responses to a series of pre-drafted questions. You will be able to see how you look to us but there will be nobody on the other end.
2. Prepare your area for taking the interview;
 - Plain background
 - Good lighting
 - Speak clearly
 - Dress appropriately
 - Make sure the area where you will be taking the interview is free from noise & ensure you won't be interrupted during your interview.
 - Read the instructions provided



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The Interview itself

Step 1 – Applicants will receive details of the interview by email.

Step 2 – Applicants click on the interview link from the email they receive and are brought to the below page. Applicants are advised to read the details below and click on the “Go to your interview” button when ready.

National College of Ireland has invited you to a one-way video interview

Go to your interview

Your interview does not start until you are completely ready.

Your Interview
About Us
FAQ

 Your Interview Details

Interview Type: One-Way Interview

Job Title: Springboard Higher Diploma Interview V2

Location: Dublin, Ireland

Job Description:

Welcome to the National College of Ireland where we offer a distinctive student centred learning experience, through our state-of-the-art campus in the heart of Dublin's vibrant international business centre and across our national campus network.

At NCI we have developed innovative teaching and learning technologies that are designed to support students who embark on education at all stages in their life and career. Whether you are embarking on third-level education for the first time or continuing your education, you will find a highly supportive environment in which to learn. For many students, the transition to third level education can be a



Step 3- Applicants will then be asked to create a profile for themselves (please do this manually) **Please use your full name as per your Springboard application.**




Sign in with LinkedIn

OR


Create Spark Hire account

Already have a Spark Hire account? [Log in now](#)



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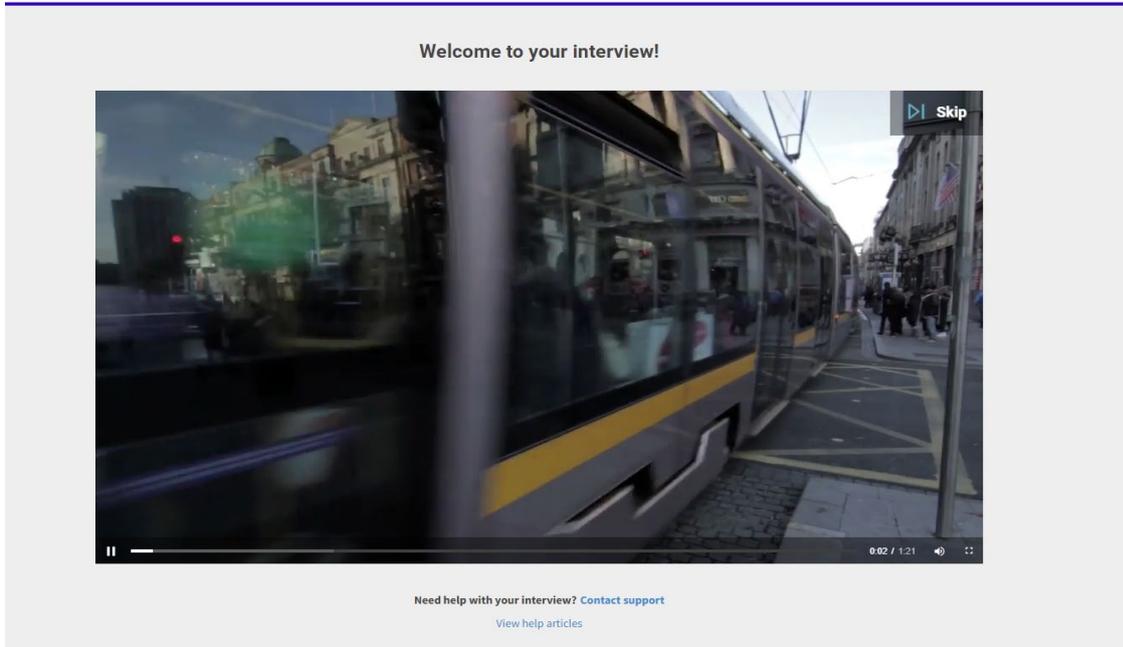
HCI Human Capital Initiative



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Step 4- Watch the Welcome Video and the Tutorial Video



Please do not skip the Tutorial Video



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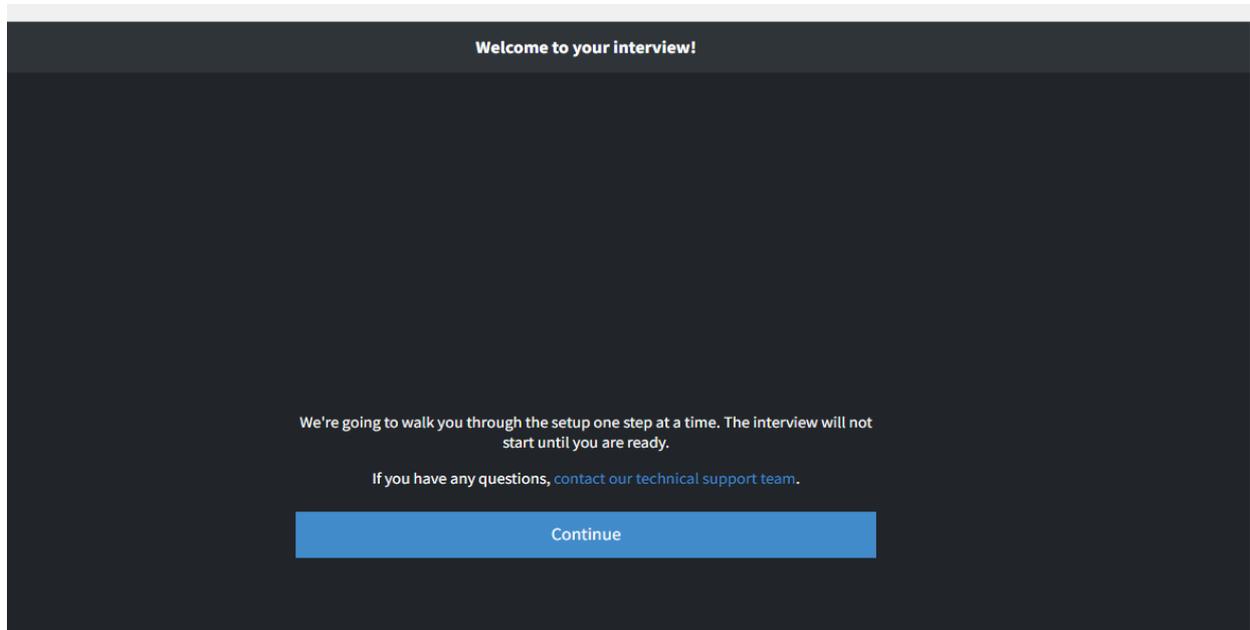


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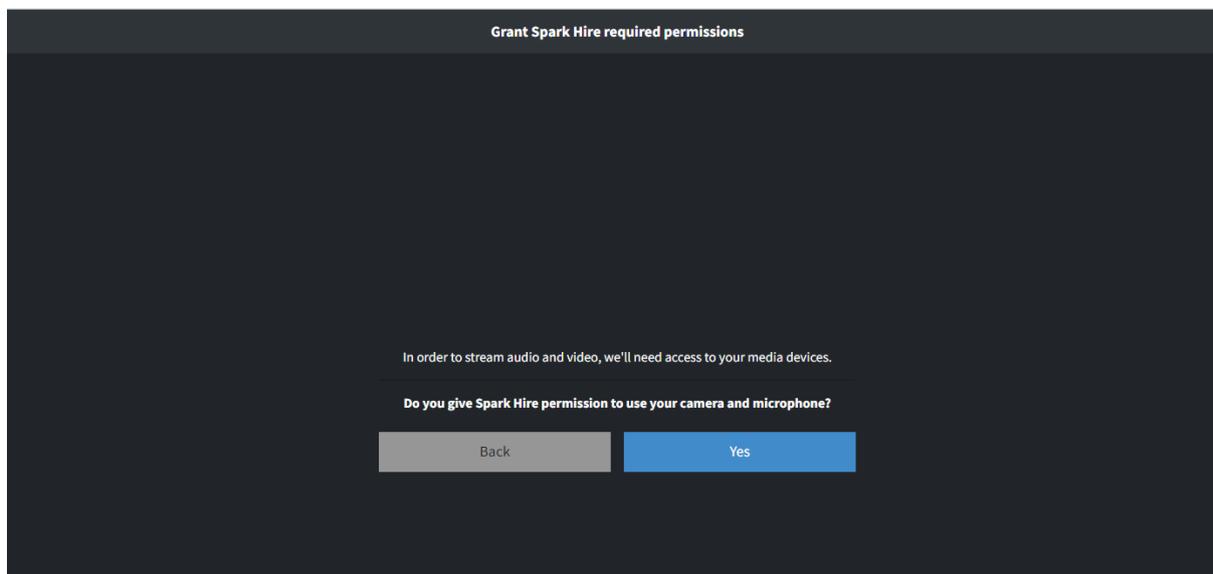


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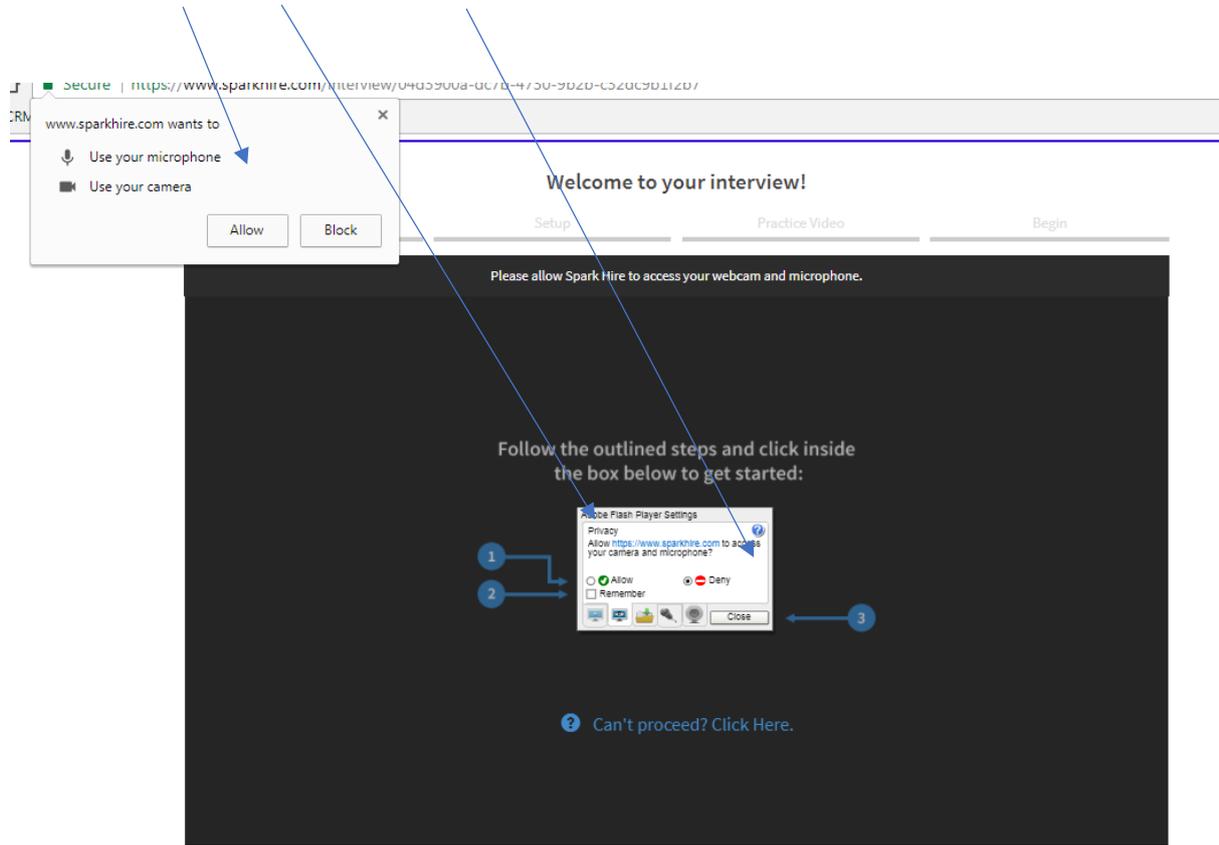
Step 5- Interview Walk Through – please click ‘Continue’



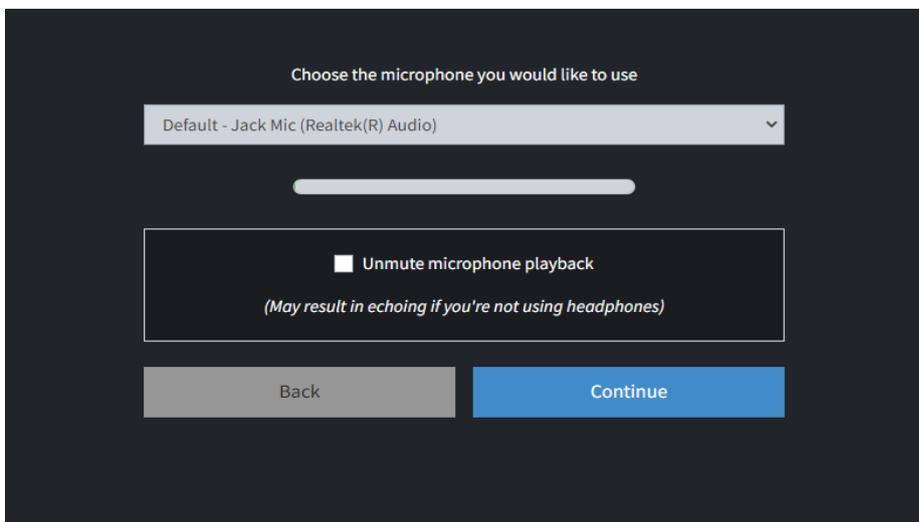
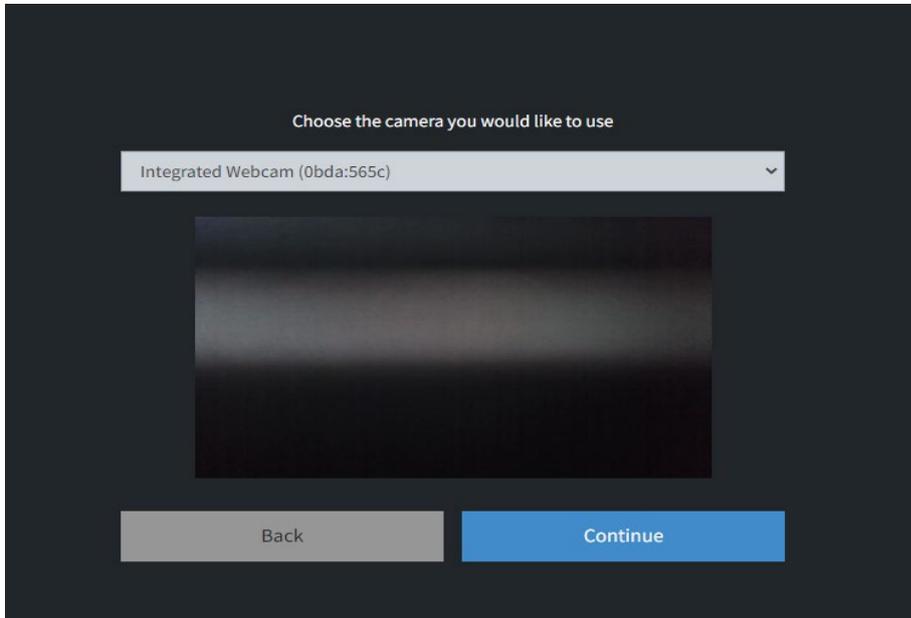
Step 6- Grant Sparkhire permissions to access your media devices



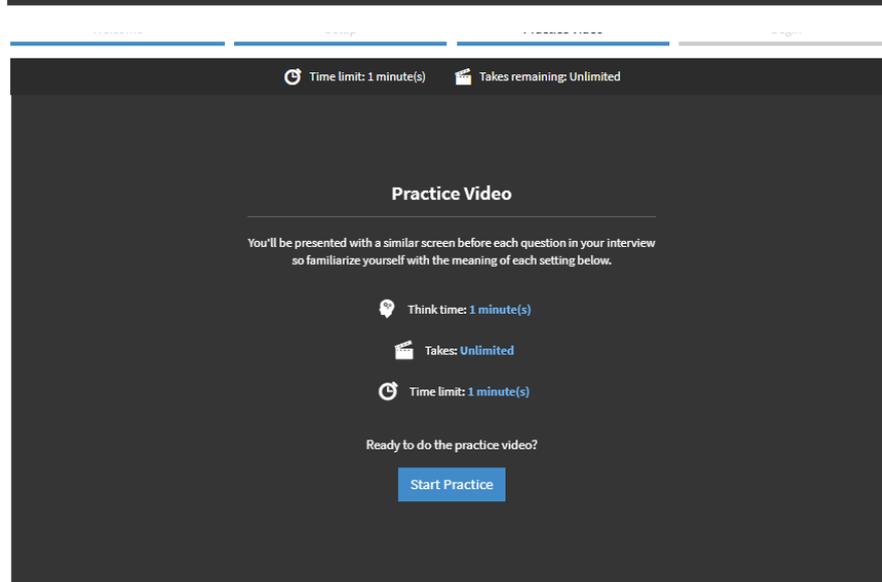
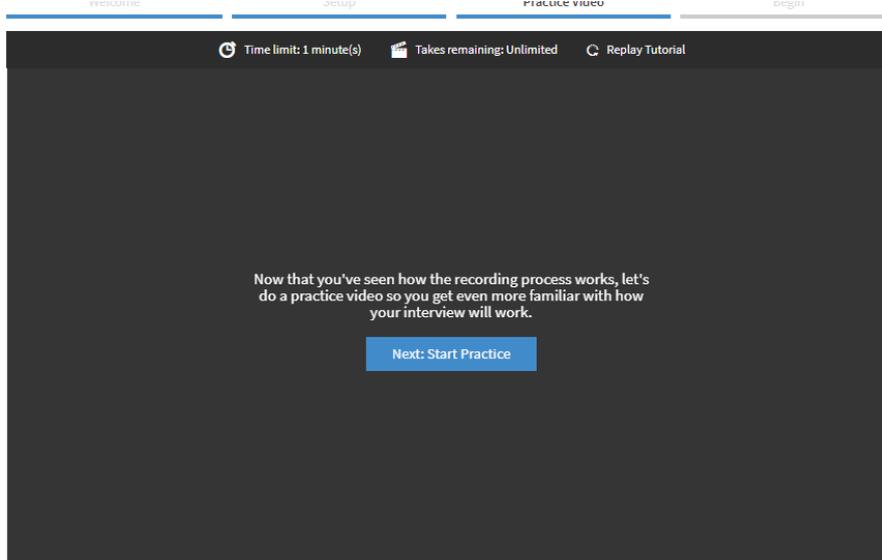
Step 7 – Allow Sparkhire to access your camera and microphone
Click “allow” here and here and then close this icon.



Step 8- Choose your webcam & Microphone and do a speed test



Step 9- Practice for your interview.



Note:

- **Think Time** : How long you will have to view the question.
- **Takes**: How many times you will be allowed to answer the question
- **Time Limit**: The amount of time you will have to answer the question

***Your real interview will show the think time, takes and time limit before each question. This will be different from your Practice Video so please ensure that you read this carefully before each question begins.**



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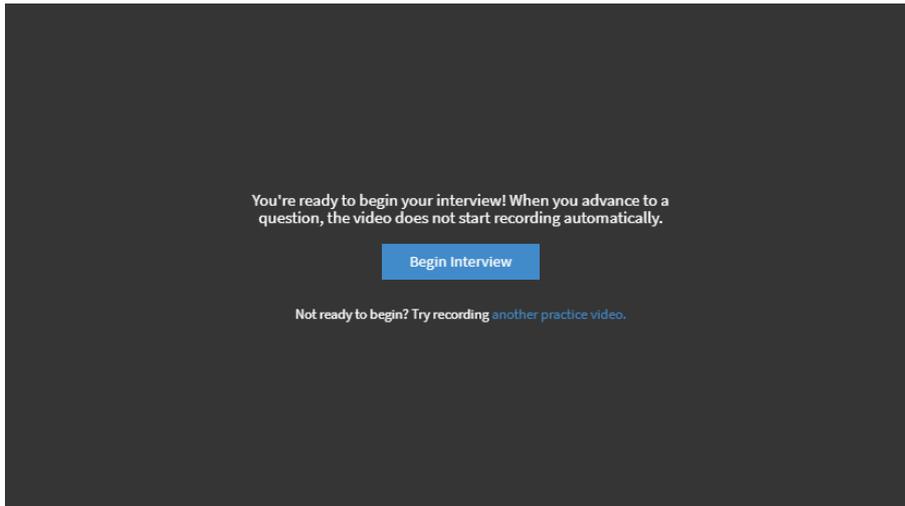


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Step 10- You are now ready to begin your interview.

Please ensure that the interview is for the course that you have applied for before attempting the interview.

You will need a pen, paper and calculator to hand for the interview.



After you complete your interview, you will be redirected to the below. Please leave us feedback about your interview experience.

Interview Completed!

Please rate your interview experience.

★★★★★

Anything you'd like to comment on?

[Submit Feedback](#) [Skip](#)

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