

ANNA ANNAVILLE

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Availability: May 2017

PERSONAL PROFILE:

- Accountancy degree finalist with practical accounting experience and a 2:1 average. On track to achieve all CAP 1 exemptions. Keen to secure a graduate training role in practice.

Achievements:

- Strong work ethic and ability to multitask & manage deadlines demonstrated by working part time, actively participating in a number of extra-curricular activities whilst maintaining a 2:1 average.
- Successfully completed a 3 month accountancy internship which has given me a strong understanding of what is involved in developing a career in practice.
- Teamwork skills developed through college projects and part time work experience. Team achievements include raising €10,000 as part of the Peer Mentor Society.
- Fitness enthusiast - highlights include running the Dublin marathon, achieving a black belt in TaeKwondo, playing for NCI soccer team and reaching the final in the College league 2014.

EDUCATION:

09.12-05.15: **NATIONAL COLLEGE OF IRELAND**

BA (Hons) Accountancy

Modules: Subjects: Financial Accounting, Management Accounting, Taxation, Financial Management, Economics, Management Information Systems.

Exemptions: CAP 1- ACA - dependent on maintaining results.

3rd year result: 2:1

2nd year result: 2:1

1st year result 2:1

09.06-06.12: **ANNAVILLE SECONDARY SCHOOL**, Dublin

Leaving Certificate- including a B2 in Honours Business

WORK EXPERIENCE:

06.14-09.14: **NAME IT ACCOUNTANTS**, Dublin

Accountancy Internship

- Worked with a range of clients including sole traders, wholesalers, farmers and charities.
- Executing audit assistant functions to check the accuracy of accounting systems and procedures.
- Reviewing accounts receivable and payable ledgers and general ledger for accuracy.
- Inspecting and reconciling bank deposits and payments.

01.10- 06.14: **ANNAVILLE STORES**, Dublin

Sales Assistant

- Working as part of an enthusiastic team within a fast paced fashion retail environment.
- Driving sales, meeting targets, ensuring excellent customer service and the smooth running of the shop floor.
- Actively greeting customers, offering advice to customers and assisting with product selection.
- Utilising specialist product knowledge to maximise sales
- Merchandising stock and maintaining strong visual standards within the store.
- Promoting specific lines and upselling various products under the guidance of management.

Key Achievements:

- Consistently exceed targets, typically by over 20% and won sales person of the month on a number of occasions.
- Only part time member of staff with responsibility for opening and closing the store.

INTERESTS AND ACHIEVEMENTS:

Boardroom Challenge NCI

- Part of a strategic team of 10 responsible for raising €10,000 in one week for 10 charities.
- Representing 5 charities which included Jack & Jill Foundation, Irish Heart Foundation, Down Syndrome Ireland, Laura Lynn and the Irish Cancer Society.
- Specific responsibility for securing collection permits in the IFSC and
- As part of the project we developed a dedicated website, you tube video, appeared in the National Media and won the NCI Society Event of the year and the National BICS Award for Society event of the year in a small to medium college.

Peer Mentor in NCI:

- Peer mentor for a group of incoming first year students.
- Assisting with transitional issues to college life
- Ensuring students are aware of the services and supports on offer.
- Identifying 'at risk students' and referring them to the appropriate support service for guidance and advice

Class Representative:

- Voted Class Representative for 2014 in NCI: This involves:
 - Gathering the opinions of the class
 - Voicing the opinions of the class at meetings
 - Acting as a liaison between staff and students
 - Informing the class of staff reaction to their opinions
 - Acting as a source of information for students

Fitness

- Black belt in TaeKwondo
- Keen runner and ran the Dublin Marathon in 2014
- Represented National College of Ireland on the soccer team in 2013 & 2014. Reached the colleague league final in 2014.

COMPUTER SKILLS:

- Word, Excel, Sharepoint, Powerpoint, Social Media.
- ECDL completed

REFEREES AVAILABLE UPON REQUEST

APPENDIX:

College Exam Results-Year 3-Completed 2016/2017

| | |
|--------------------------------|-----|
| Strategic Management | xx% |
| Project Management | xx% |
| Operations Planning and Design | xx% |
| Elective Module | xx% |
| Elective Module | xx% |
| Elective Module | xx% |

College Exam Results-Year 2-Completed 2015/2016

| | |
|-------------------------|-----|
| Entrepreneurship | xx% |
| Accounting for Business | xx% |
| Management | xx% |
| International Business | xx% |
| Elective Module | xx% |
| Elective Module | xx% |
| Elective Module | xx% |
| Elective Module | xx% |

College Exam Results-Year 1-Completed 2014/2015

| | |
|---------------------------|-----|
| Business Law | xx% |
| Marketing | xx% |
| Organisational Behaviour | xx% |
| Microeconomics | xx% |
| Financial Accounting | xx% |
| Human Resource Management | xx% |
| Macroeconomics | xx% |
| Quantitative Analysis | xx% |

Leaving Certificate Results-Completed 2014- XXX Points

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|----------------|-------|----|
| Irish | (X) | XX |
| Maths | (O/H) | XX |
| English | (O/H) | XX |
| French | (O/H) | XX |
| Home Economics | (O/H) | XX |
| Geography | (O/H) | XX |
| Business | (O/H) | XX |