



Early Learning Initiative

National College of Ireland

Handling Feedback and Complaints

National College of Ireland is committed to ensuring that all our communications and dealings with the general public and our supporters are of the highest possible standard. We listen and respond to the views of the general public and our supporters so that we can continue to improve.

National College of Ireland welcomes both positive and negative feedback. Therefore we aim to ensure that:

- it is as easy as possible to make a complaint;
- we treat as a complaint any clear expression of dissatisfaction with our operations which calls for a response;
- we treat it seriously whether it is made by telephone, letter, fax, email or in person;
- we deal with it quickly and politely;
- we respond accordingly - for example, with an explanation, or an apology where we have got things wrong, and information on any action taken etc;
- we learn from complaints and use them to improve.

If you do have a comment about any aspect of our work, you can contact us in writing or by telephone.

Write to:
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We are open 5 days a week from 9.00 am to 5.30 pm.